

KENNETH T. MILLER

312 Edgehill Lane, Oceanside, CA 92054 • (928) 276-0005 • usmrncrps@yahoo.com

SUPPLY CHAIN/INVENTORY CONTROL/MATERIALS MANAGER

Lean Six Sigma Black Belt

Materials Management professional with twenty-two years of *progressive and diverse experience in Procurement, Inventory Control, Warehouse Operations, and Supply Chain Logistics* in challenging, diverse and dynamic environments. Extensive background and *experienced in bringing stability to troubled Warehousing Operations, Inventory Control, Procurement and Planning Departments.*

Demonstrated success record in:

- **Managing and positioning** supplies to ensure an uninterrupted product production lines.
- **Experienced with both theory and practical** strategies and tactics of effective Lean Production.
- **Dramatically improved inventory levels and cycle count**, improving accurate system data.
- **Reduction of lead-time to customer** increasing on-time delivery of parts with significant reduction of work in progress and problem invoices and accounts.
- **Motivating and development of staff** to peak performance levels.

HIGHLIGHTED CAREER ACHIEVEMENTS

- **Streamlined supply operations with potential millions in savings** through use of Lean Six Sigma techniques and principles, focusing on several key indicators to change core strategic and operational thinking of supply operations from push system to a just in time (JIT) supply concept.
- **Enhanced ability for four division managers to analyze business operations** by reactivating and utilizing known but forgotten procedures, teaching abilities to managers, supervisors and employees alike to allow them to effectively manage supply assets for multiple production lines.
- **Effectively led multiple troubled divisions** rebuilding from ground up, which enabled prosperous restoration through use of effective management, extreme technical knowledge and applicable staff development effecting a notable positive change in short time frame.

PROFESSIONAL EXPERIENCE

UNITED STATES MARINE CORPS

1988 – 2011

Supply Division Manager

- Maintained constant vigil on purchases, item tracking, ascertaining status of shipments, locating alternate vendors as necessary and provided up-to-date status reports to affected departments.
- Ensured the validation of customer requirements, processed and delivery of requisitioned material.
- Managed and maintained inventory, conducted inventory planning, material purchasing and requisition management and shipping and receiving of equipment and supplies.
- Highly proficient in planning, acquisitioning, and accountability of warehoused equipment and supplies in excess of \$50 million, ensuring availability of assets for immediate issue to customer.
- Improved on the technical, professional proficiency and personal conduct of the personnel through appropriate level of supervision, mentorship and counseling.
- Ensured division personnel were properly trained in Lean Six Sigma concepts and established goal related matrixes that expressed a continuous improvement process focus.

Supply Division Manager

- Directly, coordinated and managed the procurement, receipt, storage, issue, delivery and inventory of all material of warehoused equipment and materials valued in excess of \$75 million.
- Monitored Lean Six Sigma management indicators ensuring compliance with asset management directives and establishing goal related matrix expressing continuous improvement process focus.
- Utilized all available management reports to identify and correct deficiencies that hampered customer and maintenance activities. Ensured the concept of having the right part in the right place at the right time was applied correctly and understood by staff at all levels.
- Supervised a complete warehouse inventory that resulted in a location validity of 100% and an inventory validity of 96% both well over established goals.
- Supervised the redistribution of over 1,000 line item assets valued at over \$600,000 in excess material, returning those assets to appropriate managers for redistribution to other customers.

Supply Department Database Administrator

- Monitored and maintained computer applications utilized within the Aviation Supply Department and maintained an average of 98% system availability in any given month for a 9-month period.
- Acted as direct liaison between Supply Department and external activities that provide computer application system support to the department.
- Discovered and removed over 300 unauthorized users and over 800 erroneous database transactions during database realignment process, improving realignment by approximately 30% and received personal award for actions and efforts.
- Troubleshoot and identified computer software problems, corrected problems or submitted reports to appropriate authority for correction and track discrepancies until resolution.
- Directed, coordinated and conducted End of the Month and End of Fiscal Year financial closeout processes with absolute minimal system interruption experienced by customers.

Supply Systems Analyst

- Executed computer application system implementations, follow-on technical assistance and life cycle support for Pacific Fleet Navy and Marine Corps Supply and Maintenance Departments.
- Conducted on-site visits and emergency on-call support for computer application software failures.
- Responded to trouble calls by providing quick resolution of application or procedural anomalies discovered on computer application systems software.
- Test and evaluate upgrades to application system software prior to fleet wide release.

EDUCATION

Bachelor of Arts in Supply Chain Management, Ashford University, Clinton, IA
SALUTE National Veterans Honors Society member
Gold Key International Honors Society member

Lean Six Sigma Master Certification, Villanova University, Villanova PA